

**Putnam County Public Library
Board of Trustees
Friday, May 19, 2023**

President Jane McDonald called the regular meeting to order at 10:03 am. Those present included: Jane, Treasurer Marge Krigbaum, Interim Director Leatha Walsh, New Director Christy Allen, and Secretary Gloria Smith.

Marge moved to approve agenda. Gloria seconded. Vote 3-0-0.

Gloria moved to pay bills totaling \$12,192.66. Marge seconded. Vote 3-0-0.

Marge moved to approve amended minutes of April 17 meeting (see corrected minutes). Gloria seconded. Vote 3-0-0.

LIBRARIAN'S REPORT:

- a. Leatha reported on correcting late fees with Marco and canceling Audible.
- b. Leatha discussed building collection on patrons' requests.
- c. Christy will have a meeting with Rural America Heart Association about AED.
- d. Sarah installed AVG, Anti-Virus software.
Darl joined meeting by phone at 10:28 am.
- e. Brad Gorkowski's projects were discussed.
- f. Scholastic Book Fair will be held in June.
- g. Leatha is looking into adding Microsoft Word to computers.
- h. Morenet will be adding new access point and switch.

OLD BUSINESS:

- a. Automatic door maintenance was discussed.
- b. Leatha and Christy will work on grants.
- c. Marge reported on investments.

NEW BUSINESS:

- a. Christy presented a letter of intent to begin full time director Aug 1, 2023. Marge moved to accept. Gloria seconded. Vote 4-0-0
- b. Leatha presented a letter of resignation from Library Board of Trustees, effective May 1, 2023. Marge moved to accept. Gloria seconded. Vote 4-0-0.

The next meeting will be Monday, June 26, 2023 at 10:30am.

Lost Darl's phone signal at 10:44.

Gloria moved to adjourn at 10:46. Marge seconded. Vote 3-0-0.

Respectfully submitted,

Gloria Smith